

**TRAVELPORT
SMARTPOINT
CAR**



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Introduction

The Travelport Smartpoint an advanced selling tool that includes enhanced car reservation capability with dynamic content. Through Travelport Smartpoint, you can sell and offer services quicker and more efficiently.

CarMaster has:

- With 37 Car Rental companies in approximately 37,000 locations.

In addition to this, CarMaster provides you with a source of information relating to car locations and vendors.

This course is schedule for 1 day from 0930 to 4pm.

Course Objective

Upon completion of this module, you will be able to:

- Determine car company codes and names.
- Search, view and sell car quickly and easily using the interactive features available in Travelport Smartpoint.
- Modify and cancel car segments
- Access and interpret vendor information
- View and search a list of car locations in a given city for one or more vendor
- Usage of Trip Quote



CAR

Car Company Participation Levels Information

The car rental companies that participate in Travelport+ (1G) use Inside Availability participation level.

Inside Availability

Inside Availability makes it quick and easy for you to find the best value for your customers. An Inside Availability participant gives you direct access to the rental car company's inventory, rates, and rules.

The participant's computer system automatically builds the car reservation before you end the booking file, so you must have a name field before you book the car.

When you rent a car, you receive an instant confirmation number.

Inside Availability features include:

- Up-sell opportunities to display promotional vehicle types and/or rates.
- Alert screens that provide informative alerts and error messages.
- CD qualifiers to use with the availability entry to view the applicable car types and/or rates before selling.
- Rates for one-way rentals that include any drop-off charges.
- On an Availability screen, Inside Availability car rental companies have an end item (+) in front of the company name.

The following car availability screen sample shows end items (+) in front of all the vendors indicating they are Inside Availability participants. Confirmation numbers are automatically added and returned by the vendor before end transact.

1+	EASIRENT	0	S	G	MBMN
2+	EASIRENT	0	S	G	EDMR
3+	EASIRENT	0	S	G	CCMR
4+	EASIRENT	0	S	G	CDMR
5+	EASIRENT	0	S	G	EDAR
6+	EASIRENT	0	S	G	CDAR
7+	EASIRENT	0	S	G	IDMR
8+	EASIRENT	0	S	G	CWMR
9+	BUDGET	T	S	@	MBMR
10+	BUDGET	T	S	@	EDMR
11+	BUDGET	T	S	@	IDMR
12+	AVIS	T	S	@	MBMR
13+	BUDGET	T	S	@	CCMR
14+	BUDGET	T	S	@	CFMR
15+	AVIS	T	S	@	EDMR



Encoding and Decoding

Before searching for Car Availability, you may want to simply display a list of car locations that exist within a given city. You may also need to find out vendor code information and search for reference points within a city.

Example entry: **GC*12/CAR/HERTZ** Encode a vendor name

CHAP	12 - CARMASTER	PAGE	1 - CAR
PARAGRAPH - HERTZ			
	HERTZ		ZE INSIDE AVAILABILITY
	QUEUE CITY: VWA		

Use the decode format when you have the two-letter code of the car rental company and you need to determine its name.

To decode a car rental company code, enter GC*12/CAR followed by a slash (/) and the car rental company code.

Example entry: **GC*12/CAR/ZI**

The screen with information for Avis appears

CHAP	12 - CARMASTER	PAGE	1 - CAR
PARAGRAPH - ZI			
	ZI AVIS		INSIDE AVAILABILITY
	QUEUE CITY: VWB		

Car Types

In availability, Travelport+ (1G) displays rental car types with four-letter codes to represent the features of the car. The codes represent four car features:

- Car size
- Car category
- Transmission/Drive type
- Fuel/Air conditioning

The following table lists the car codes for each of the four features and their description:



Size:	Category:	Transmission /Drive:	Air conditioning /Fuel:
C - Compact	B 2-3 door	A - Automatic unspecified drive	A - Hydrogen with A/C
D - Compact elite	C 2 door or 4 door	B - Automatic four-wheel drive	B - Hydrogen without A/C
E - Economy	D 4-5 door	C - Manual all-wheel drive	C - Electric without A/C
F - full size	E - Coupe	D - Automatic all-wheel drive	D - Diesel with A/C
G - Full-size elite	F - SUV (sport utility vehicle)	M - Manual unspecified drive	E - Electric with A.C
H - Economy elite	G - Crossover	N - Manual four-wheel drive	H - Hybrid with A/C
I - Intermediate	H - Motor home		I - Hybrid without A/C
J - Intermediate elite	J - All-terrain open air		L - LPG compressed gas with A/C
L - Luxury	K - Van or truck (commercial)		N - Unspecified fuel without A/C
M - Mini	L - Limousine		Q - Diesel without A/C
N - Mini elite	M - Monospace		R - Unspecified fuel with A/C
O - Oversize	N - Roadster		U - Ethanol with A/C
P - Premium	Q - Pickup extended cab		V - Petrol with A/C
R - Standard elite	P - Pickup regular cab		X - Ethanol without A/C
S - Standard	R - Recreational vehicle		Z - Petrol without A/C
U - Premium elite	S - Sport		
W - Luxury elite	T - Convertible		
X - Special	V - Van (passenger)		
	W - Wagon/estate		
	X - Special		
	Y - Two-wheel vehicle		
	Z - Special offer <i>car</i>		

For example, an ECAR type is an economy, 2- or 4-door car with automatic transmission and air conditioning.

Note: When you display car availability, unique car type codes can appear in your response. To make it easier to shop and compare similar vehicles for multiple vendors, you may see codes like JEAD (Elite Intermediate/Coupe/ Automatic/Diesel with Air Conditioning) and OJBR (Oversize/All Terrain/Automatic with 4-Wheel Drive/Air Conditioning).

To decode car types, enter CAR/ and the car type code.

Example entry: **CAR/OJBR**



Steps to sell a Car

Travelport Smartpoint provides an availability display with rates appearing in low-to-high order, so you can choose the best available rate using the Calendar, Menu and interactive Booking File functions. You can also add search qualifiers to narrow your search for specific types of rates.

Reference selling a rental has three steps:

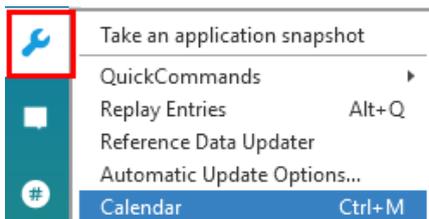
1. Display low-to-high availability.
2. Display rate rules.
3. Sell the car.

Accessing the Car Availability Search Screen

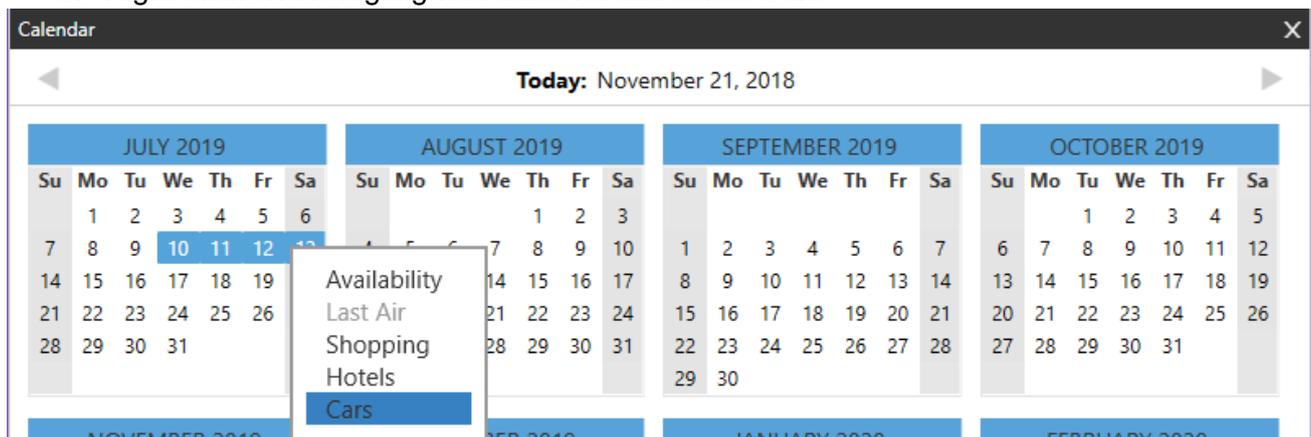
You can access car availability search screen via search menu, calendar tool or air segment. With and without air segment.

Calendar Tool

1. From the **Tools** button, select **Calendar**.



2. Select the pick-up and drop-off dates.
3. Right-click on the highlighted dates for and select **Cars**





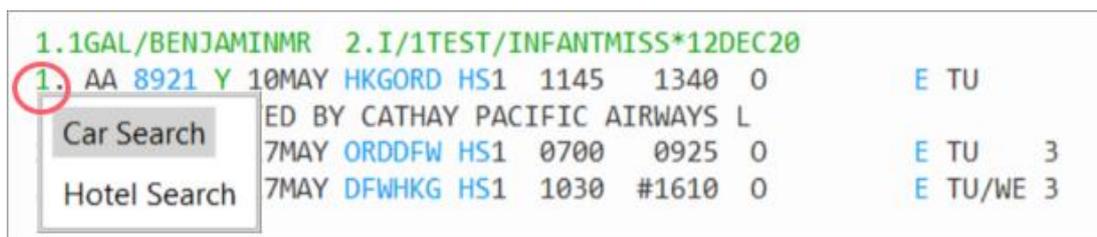
Search Option

From the Search button, select Car Availability Search.



Booking File

Right-click on a booked Air Segment number within a PNR/Booking File and select **Car Search**.



To search for car availability

Car Availability Search

Use arrival flight details: AA8921

Reservation Details

Pick-Up City:
ORD - Chicago, IL, United States - O'Hare Intl Arpt

Reference Point: ANY | Pick-Up Location: Any

Pick-Up Date: 10 May 2022 | Pick-Up Time: 1:40 PM

Drop-Off City:
ORD - Chicago, IL, United States - O'Hare Intl Arpt

Reference Point: Any | Drop-Off Location: Any

Drop-Off Date: 17 May 2022 | Drop-Off Time: 7:00 AM

Flight Number:
AA8921

Additional Search Options

[Reset](#)

Location Preference:
No Preference

Car Type:
Any -or-

Size: Any | Category: Any

Transmission/Drive: Any | Fuel/AC: Any

Rate Code: Select Vendor | Code

Rate Category: Any

Rental Company: Select Rental Company

Frequent Renter Nu... | Corporate Discount:

Promotional Code: | Tour Number:



Component	Description
Reservation Details	Auto Populate with active booking file.
Use arrival flight details	Uncheck if overriding is needed
Pick up City Drop off City	Enter 3 letter code or select from dropdown by entering full city name.
Pick up Location Drop off Location	Optional for change of Locality codes from drop down list specify drop off location when different from pick-up location.
Pick up Date Drop off Date Pick up Time Drop off time	Mandate to indicate details by typing or selecting from calendar tool
Additional Search options	
Car Type	Car Type codes combine other Car Search Options, such as categories, classes, door counts, and fuel types. For example: CBMN = 2-Door Compact Manual No Air. When you select a Car Type, the fields for the corresponding Car Search Options automatically populate
--or--Select from dropdown Car Size	Requests a car size from drop down list, such as Mini, Compact, or Full Size. Car sizes may also be combined with car classes, such as Elite Economy or Luxury Intermediate.
Category	Requests a car category, such as 2-door, 4-door, Convertible, Passenger Van, or Limousine.
Transmission Drive	Requests a specific transmission type, such as manual, automatic, four-wheel drive (4WD), and all-wheel drive (AWD).
Fuel/AC	Requests fuel types and air conditioning options.
Rate Code	This works with single Vendor from the dropdown list of car rental companies. Enter the applicable rate Code for that supplier in the Rate Code field. One rate code within a search request.
Rate Category	Requests availability by rate category



	<p>Rate Category:</p> <ul style="list-style-type: none">Association RateBusiness Std RateConsortium RateConvention RateCorporate RateCredential RateGovernment RateInclusive rateIndustry RateNeotiated RatePackage RatePrepaid RatePromotional RateStandard Rate
Vendor Corporate Discount	Select a vendor (supplier) to limit the car availability display to that vendor only. Click the Add icon to add more vendors. A total of four vendors can be included in the request.
Frequent Renter Number	Select a Vendor and enter an associated Frequent Renter Number.
Promotional Code	Select a Vendor and enter an associated Promotional Code.
Tour Number	Enter a tour number if applicable
	Press this icon next to the rental company list to request other specific vendors (up to four). Each vendor will allow for corporate discount, frequent renter number, promotional code, and tour number.

Note: Additional search qualifiers may be used if using format entries. To refer to these please see **HELP CAR**.

Car search forms populating with booking file information

When searching using the car availability search, calendar search, or segment sell entry, the car search form is pre-populated with data held in the booking file or profile, such as corporate discount (CD), frequent renter number (ID), and rate code (RC) information from the booking file. Only one vendor and rate code may be used in the search request regardless of how many rate codes are stored in the booking file.

A Reset button enables you to reset the additional search options, or the Reset All button resets the entire search form. For data to be pre-populated entries in the booking file must be in this format:
NP.C*ZE ID-ABC123/EP ID-1234556 – Frequent Renter number



The delimiter between chain code and ID can be a space as above or slash or dash. ZE/ID or ZE-ID
These can be on separate lines as well as combined like above on a single line.

NP.C*RATE CODE ZE-ABC - Rate Code

Each rate code must be entered in a separate line. Only one rate code is allowed in the search.

NP.C*ZE CD-111111/ZI CD-998877 – Corporate Discount number

Same as ID - the delimiter can be a space as above or a dash or a slash (e.g., ZI-CD or ZI/CD) and can be on separate lines.

```
NOTE - *H*COMPANY CREDIT LIMIT - *** 60000*** 20 20DEC 2046Z
2. *H*ADD SERVICE FEE OF 1 PERCENT 20 20DEC 2046Z
3. *C*ZE ID-ABC123/EP ID-1234556 20 20DEC 2046Z
4. *C*ZE CD-111111/ZI CD-998877 20 20DEC 2046Z
5. CAR GUARANTEE VI4444333322221111 EXP 1020 20 20DEC 2046Z
```

When a car rental screen is displayed, the notepad remarks populate the form:

Rental Company:	
<input type="text" value="ZE - Hertz Corporation"/>	<input type="button" value="⊖"/>
Frequent Renter Nu...	Corporate Discount:
<input type="text" value="ABC123"/>	<input type="text" value="111111"/>
Promotional Code:	Tour Number:
<input type="text"/>	<input type="text"/>
Rental Company:	
<input type="text" value="ZI - Avis Rent A Car System, Inc."/>	<input type="button" value="⊖"/>
Frequent Renter Nu...	Corporate Discount:
<input type="text"/>	<input type="text" value="998877"/>
Promotional Code:	Tour Number:
<input type="text"/>	<input type="text"/>
Rental Company:	
<input type="text" value="EP - Europcar"/>	<input type="button" value="⊕"/>
Frequent Renter Nu...	Corporate Discount:
<input type="text" value="1234556"/>	<input type="text"/>
Promotional Code:	Tour Number:
<input type="text"/>	<input type="text"/>



Car Availability Display

When a Car Search request is made, the interactive response returned is sorted from low-to-high by approximate total.

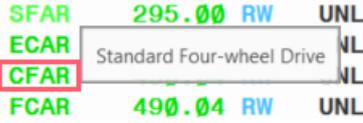
The following example shows Car Availability display for Chicago, USA for 10-17May.

```

OHARE INTL ARPT IL * TU 10MAY 1:40 PM -17MAY * STND/PROM * USD
-----
FLORIDA*S MOST DIVERSE TRAVEL DESTINATION - TAMPA BAY >HL1
-----
SORT BY VENDOR LOC TYPE RATE FM APPROX TOTAL
-----
RATES NOT VALIDATED FOR CD#/ID# AND/OR DROP OFF LOCATION
1+ FOX T S G ECAR 235.00 RW UNL 0.00 391.53 +TQ
2+ EUROPCAR T S G ECAR 392.01 RW UNL 0.00 392.01 +TQ
3+ FOX T S G CCAR 240.00 RW UNL 0.00 398.26 +TQ
4+ FOX T S G ICAR 245.00 RW UNL 0.00 404.98 +TQ
5+ FOX T S G SCAR 250.00 RW UNL 0.00 411.70 +TQ
6+ FOX T S G FCAR 255.00 RW UNL 0.00 418.42 +TQ
7+ FOX T S G FCAH 260.00 RW UNL 0.00 425.15 +TQ
8+ EUROPCAR T S G ICAR 433.99 RW UNL 0.00 433.99 +TQ
9+ FOX T S G CFAR 285.00 RW UNL 0.00 458.76 +TQ
10+ FOX T S G IFAR 290.00 RW UNL 0.00 465.48 +TQ
11+ FOX T S G SFAR 295.00 RW UNL 0.00 472.20 +TQ
12+ ENTERPRISE T S G ECAR 311.18 RW UNL 0.00 487.93 +TQ
13+ EUROPCAR T S G CFAR 490.04 RW UNL 0.00 490.04 +TQ
14+ EUROPCAR T S G FCAR 490.04 RW UNL 0.00 490.04 +TQ
  
```

Component	Description
OHARE INTL ARPT	Header line pick up location
TU 10MAY 1:40 PM – 17MAY	Period for which availability is displayed by day/date/pick up time
* STND/PROM * USD	Standard and promotional rates in currency code JPY
1	Line Number
+	Car Company Participation Level + Indicates an Inside Availability® participant. * inside link blank no link
FOX	Car vendor
O / T / C	Location (LOC) of the car rental company: T = Terminal O = Off-terminal C = City



S or N or C	Availability status (A): S = Available to sell. N = On request. C = car not available / sold out
G or Q or ⌘	Rate guarantee indicator (R): G = Rate guaranteed. Q = Quoted rate subject to change. ⌘ = Rate converted from currency originally displayed (estimate only). Refer to detail rate rule
CFAR	Car type 4 letter code (TYPE) Hover over the type code to decode the car type.  Click the type code to display a text description and image. Click OK to close.  Note: Images are provided by each vendor, and may not be available for all car type selections. 
22.18 D (RW / RD / D / W / E)	Rate. Shown in local currency can be weekly or daily rate or weekend rate depending on the length of rental. The R reminds agent car must be returned to the rental station where the car was picked up.



FM	Free mileage by kilometers FM free mileage by miles UNL unlimited 150 = Specific mileage allowance
CHG	Charge for additional mileage or kilometers: .25 = Additional mileage or kilometer charges. 0.00 = No charge.
APPROX TOTAL	Estimated applicable car rental charges including base rate, taxes, surcharges, mandatory fees, any applicable drop charges for car rental duration.
+TQ	Select line number to add to Trip Quote
«Vendor-Alerts»	Click for vendor information. Click CAL*R to return to availability screen *** INSIDE AVAILABILITY VENDOR ALERTS *** ZLHNDT02 - NO RATES FOR OPTIONS SELECTED EPHND001 - NO RATE AVAILABLE ZE - NON-RESIDENT RENTR DRV PERMIT MAY BE REQ SEE RENTL QUALIFICATION ZE - UK LICENSE SUMMARY-UNIQUE CODE REQUIREMENT SEE CADZE/VALID ZE - ONE WAY RENTAL CONFIRMED ZE - IATA-ARC NOT RECOGNIZED BY ZE-SEE KEYWORD TIPS ZE - VALID LICENSE & INTL ONE ISSUED UNDER 1949 CONVENTIONS& PASSPORT «CAL*R»
	Car Availability Modifier toolbar allows you to change dates and the number of nights after an initial availability has been performed.

Returning Multiple Rate Types

If the availability response contains rate modifiers in the request, such as corporate discount (CD) rates or other negotiated rates, the rates that meet the rate modifiers are listed first. If the vendor also returns rates outside of the request modifiers, these rates are listed next, with a header line between each set of rate types, such as: **RATES NOT VALIDATED FOR CD#/ID# AND/OR DROP OFF LOCATION.**

Updating Car Availability

The Car Availability Modifier toolbar allows you to change dates and the number of nights after an initial availability has been performed.

Click on the icon to display the toolbar.



This allows quick access to the same availability request for the day before or the day after, or for a different number of days up to a maximum of eight.

To minimize the toolbar, simply click on the icon on the left.



Car Availability Sort By Options

When results are first returned, they are sorted by approximate total and the column heading **APPROX TOTAL** is shown in orange.

Example response:

```
1 CAL02SEP-04SEPLHR/ARR-2100/DT-2100
>
HEATHROW * TH 02SEP 9:00 PM -04SEP * STND/PROM * GBP
-----
SORT BY VENDOR LOC TYPE RATE FM APPROX TOTAL
-----
RATES NOT VALIDATED FOR CD#/ID# AND/OR DROP OFF LOCATION
1+ EASTRENT 0 S G MBMN 32.26 RD 100 0.30 81.70 +TQ
2+ EASTRENT 0 S G EDMR 35.19 RD 100 0.30 88.73 +TQ
3+ EASTRENT 0 S G CCMR 37.15 RD 100 0.30 93.43 +TQ
4+ EASTRENT 0 S G CDMR 40.86 RD 100 0.30 102.34 +TQ
5+ EASTRENT 0 S G EDAR 53.76 RD 100 0.30 133.30 +TQ
6+ EASTRENT 0 S G CDAR 58.65 RD 100 0.30 145.03 +TQ
7+ EASTRENT 0 S G IDMR 59.63 RD 100 0.30 147.38 +TQ
8+ EASTRENT 0 S G CWMR 60.61 RD 100 0.30 149.74 +TQ
9+ BUDGET T S @ MBMR 55.00 RD UNL 0.00 157.00 +TQ
10+ BUDGET T S @ EDMR 55.00 RD UNL 0.00 159.00 +TQ
11+ BUDGET T S @ IDMR 57.00 RD UNL 0.00 163.00 +TQ
12+ AVIS T S @ MBMR 58.00 RD UNL 0.00 166.00 +TQ
13+ BUDGET T S @ CCMR 58.00 RD UNL 0.00 167.00 +TQ
14+ BUDGET T S @ CFMR 58.00 RD UNL 0.00 167.00 +TQ
15+ AVIS T S @ EDMR 58.00 RD UNL 0.00 168.00 +TQ
```

When you select any of the other SORT BY options, the color will change from blue to orange to indicate the current sort order.

Example response sorted by **RATE**:

```
1 CAL02SEP-04SEPLHR/ARR-2100/DT-2100
>
HEATHROW * TH 02SEP 9:00 PM -04SEP * STND/PROM * GBP
-----
SORT BY VENDOR LOC TYPE RATE FM APPROX TOTAL
-----
RATES NOT VALIDATED FOR CD#/ID# AND/OR DROP OFF LOCATION
1+ EASTRENT 0 S G MBMN 32.26 RD 100 0.30 81.70 +TQ
2+ EASTRENT 0 S G EDMR 35.19 RD 100 0.30 88.73 +TQ
3+ EASTRENT 0 S G CCMR 37.15 RD 100 0.30 93.43 +TQ
4+ EASTRENT 0 S G CDMR 40.86 RD 100 0.30 102.34 +TQ
5+ EASTRENT 0 S G EDAR 53.76 RD 100 0.30 133.30 +TQ
9+ BUDGET T S @ MBMR 55.00 RD UNL 0.00 157.00 +TQ
10+ BUDGET T S @ EDMR 55.00 RD UNL 0.00 159.00 +TQ
11+ BUDGET T S @ IDMR 57.00 RD UNL 0.00 163.00 +TQ
12+ AVIS T S @ MBMR 58.00 RD UNL 0.00 166.00 +TQ
13+ BUDGET T S @ CCMR 58.00 RD UNL 0.00 167.00 +TQ
14+ BUDGET T S @ CFMR 58.00 RD UNL 0.00 167.00 +TQ
15+ AVIS T S @ EDMR 58.00 RD UNL 0.00 168.00 +TQ
6+ EASTRENT 0 S G CDAR 58.65 RD 100 0.30 145.03 +TQ
7+ EASTRENT 0 S G IDMR 59.63 RD 100 0.30 147.38 +TQ
17+ AVIS T S @ IDMR 60.00 RD UNL 0.00 172.00 +TQ
```

Note: When you sort, the line numbers stay the same for each line, even if the order changes. For example, if you want to sell Line 4 in the default display, you will continue to sell the same Line 4 in the sorted response even though this line is now displayed as the first line in the sorted response.

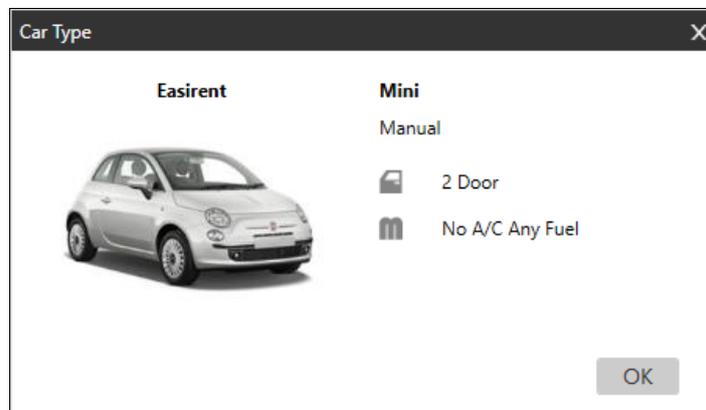


Car Images

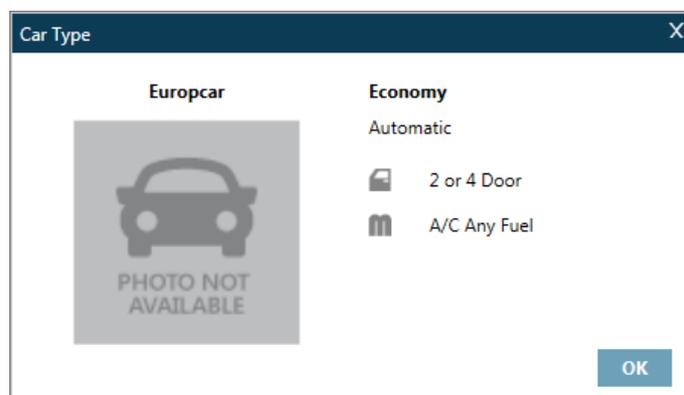
When viewing car availability results, you can select the car code, e.g., **MBMN**, to display a pop-up containing a car image, provider name, and the car type:

	VENDOR	LOC	TYPE	RATE	FM	APPROX	TOTAL
1+	EASIRENT	0 S G	MBMN	32.26	RD 100 0.30	81.70	+TQ
2+	EASIRENT	0 S G	EDMR	35.19	RD 100 0.30	88.73	+TQ
3+	EASIRENT	0 S G	CCMR	37.15	RD 100 0.30	93.43	+TQ
4+	EASIRENT	0 S G	CDMR	40.86	RD 100 0.30	102.34	+TQ

Example response:



If no image is available, you will see a blank or no image. However, you will still be able to view the car type and the provider's name.





Display the Rate Rules

To display rate rules click on the interactive rate.

OHARE INTL ARPT IL * TU 10MAY 1:40 PM -17MAY * STND/PROM * USD									

FLORIDA*S MOST DIVERSE TRAVEL DESTINATION - TAMPA BAY									>HL1

SORT BY									
VENDOR	LOC	TYPE	RATE	FM	APPROX	TOTAL			

RATES NOT VALIDATED FOR CD#/ID# AND/OR DROP OFF LOCATION									
1+	FOX	T S G	ECAR	235.00 RW	UNL	0.00	391.53	+TQ	
2+	EUROPCAR	T S G	ECAR	392.00 RW	UNL	0.00	392.01	+TQ	View booking screen with rate rules
3+	FOX	T S G	CCAR	240.00 RW	UNL	0.00	398.26	+TQ	
4+	FOX	T S G	ICAR	245.00 RW	UNL	0.00	404.98	+TQ	
5+	FOX	T S G	SCAR	250.00 RW	UNL	0.00	411.70	+TQ	
6+	FOX	T S G	FCAR	255.00 RW	UNL	0.00	418.42	+TQ	
7+	FOX	T S G	FCAH	260.00 RW	UNL	0.00	425.15	+TQ	
8+	EUROPCAR	T S G	ICAR	433.99 RW	UNL	0.00	433.99	+TQ	

Example screen response:



The following table lists the rate rule components and their description.

Component	Description
«Back to Cars»	Return to Availability
«Sell Car(s)» «Advanced Sell»	Sell options
** INSIDE AVAILABILITY RULES DISPLAY **	Rules display header line and sell prompt.
SUMMARY INFORMATION	Confirmation of car rental pickup/return date, times, and location. Includes car type description and approximate total.
RATE DETAIL	Day/hour charges, recap of unit rate, breakdown of approximate total amount, drop charge, rate guarantee period, rate code, rate type and category. Note: Weekend rates appear as a daily rate e.g. 'Wkend Daily.'
TAXES	All applicable taxes and amounts.
SURCHARGES/FEE AND OTHER CHARGES*	All applicable mandatory charges.
COVERAGE	Types of insurance coverage.
SPECIAL EQUIPMENT	List of special equipment price such as child seat or infant seat request
ADVANCE BOOKING AND PICKUP/RETURN RULES	Rules for advance booking and pickup/return.
PICKUP / RETURN LOCATION SUMMARY	Summary information on pickup and return location.
CREDIT CARDS ACCEPTED	Credit cards accepted for payment and guarantee.
RESERVATION GUARANTEE/DEPOSIT/PREPAY REQUIREMENT	Requirements for reservation guarantee, deposit, and prepay.
SPECIAL TEXT COMMENTS	Free form text of additional rules.

You may redisplay availability, enter: **CAL*R**



Car Vendor Location Description

Car vendor location descriptions contain information such as age requirements, car types, and insurance cover.

To view this information, simply click on the car vendor name. In this screen example the color is green which means it is interactive.

```
1+ EUROPCAR 0 S G ECAR
2+ EUROPCAR 0 S G CCAR
3+ EUROPCAR 0 S G ICAR
```

Example screen response:

```
«Back to Cars»
EUROPCAR          MIA001  MIAMI INTL          22MAY
ADDRESS:  GO TO FOX PRIORITY DESK
PHONE:  305 6029320
HOURS:  SEE CAD HOURS
-----
 1 AGE  AGE REQUIREMENT          2 CARS  CAR/VEHICLE TYPES
 3 CDW  COLL DAMAGE WAIVER      4 DROP  DROPOFF/ONEWAYS
 6 GAS  REFUELING POLICY        7 HOURS HOURS-OPER/BUSNS
 8 INS  INSURANCE/COVERAGE     9 PAI   PERSONAL ACC INSUR
11 SPEQ SPECIAL EQUIPMENT     12 TAX  TAX-STATE/LOCAL
16 CRED CREDIT CARD INFO      17 EQUIP SPCL EQUIP RQSTS
19 MISC MISCELLANEOUS INFO    20 NEWS HOT NEWS ITEMS
21 PYMNT PAYMENT ACCEPTED     24 PHON  LOCAL PHONE INFO
25 POLY POLICIES/RQIRMENTS    26 RATE  RATE INFORMATION
30 VALID DRIVER LICs RQMENT   32 ADDR  LOCATION ADDRESS
33 CLUB CLUB/MEMBERSHIP      34 CONT  CONTACTS
38 FORM FORMATS              40 FQTV  FREQUENT TRAVELER
45 GOVT GOVERNMENT RATES     46 HELP  HOW TO BOOK-HELP
47 INTL INTL INFORMATION     55 TITLE LOCATION NAME
56 ARRV ARRIVAL INFO         57 XBORD CROSS BORDER INFO
63 ACRIS ACRISS              72 LOCAL LOCAL LOCATIONS
73 USA  USA                   92 DELIV DELIVERY/COLLECTIO
96 INCL INCLUSIVE RATES
```

To display information, click on the relevant keyword category.

Show Screen

```
2 CARS  CAR/VEHICLE TYPES
4 DROP  DROPOFF/ONEWAYS
7 HOURS HOURS-OPER/BUSNS
```

Example screen response:



«Back to Location Description»						
EUROPCAR	MIA001	MIAMI INTL	22MAY			
CARS - CAR/VEHICLE TYPES						
CODE	CLASS	MAKE/MODEL	DESCRIPTION	DOORS	PSGRS	BAGS
MVAR		DODGE GRAND CARAVAN	OR SIMILAR	4	7	
ECAR		HYUNDAI ACCENT 1.6	OR SIMILAR	4	4	
EFAR		JEEP WRANGLER 2	OR SIMILAR	2	4	
CCAR		NISSAN VERSA	OR SIMILAR	4	4	
CFAR		JEEP COMPASS	OR SIMILAR	4	4	
ICAR		HYUNDAI ELENTRA 1.8	OR SIMILAR	4	5	
IFAR		JEEP CHEROKEE 2.4	OR SIMILAR	4	5	
SCAR		HYUNDAI SONATA 2.4	OR SIMILAR	4	5	
STAR		CHRYSLER 200 2.4	OR SIMILAR	2	4	
SFAR		HYUNDAI SANTA FE	OR SIMILAR	4	5	

Click on the *Back to Location Description* link to return to the list of description keywords.

Show Screen

«Back to Location Description»			
EUROPCAR	MIA001	MIAMI INTL	
CARS - CAR/VEHICLE TYPES			

You can go back to results at any time by clicking on the *Back to Cars* link at the top of the page.

Show Screen

«Back to Cars»			
EUROPCAR	MIA001	MIAMI INTL	22MAY
ADDRESS: GO TO FOX PRIORITY DESK			
PHONE: 305 6029320			
HOURS: SEE CAD HOURS			

Selling the Car Segment

Travelport Smartpoint provides two options when selling. The quick sell option and advanced sell option. The sell options are available on the car rate rules screen.

Show Screen

«Back to Cars»	«Sell Car(s)»	«Advanced Sell»
** Fox INSIDE AVAILABILITY RULES DISPLAY **		
THANK YOU FOR SELECTING FOX		

Click on *Sell Car(s)* to sell the car or click on *Advanced Sell* to display the Advanced Sell window.



Show Screen

Car Sell Options

Reservation Data

Guarantee:	<input type="text" value="CC Guar"/>	<input type="text" value="e.g. VI4500011122223333EXP0707"/>
Name override (/NM-):	<input type="text" value="e.g. LASTNAME FIRSTNAME"/>	
Special service (/SI-):	<input type="text" value="e.g. DSRS 2 DOOR"/>	
Frequent Flyer Number (/FT-):	<input type="text" value="e.g. BA3756925"/>	
Special equipment (/SQ-):	<input type="text" value="e.g. CSI or CSI-BST-BYC"/>	
Corporate discount (/CD-):	<input type="text" value="e.g. Y748392"/>	
Frequent Renter Number (/ID-):	<input type="text" value="e.g. JD8765434"/>	
Drop off location (/DO-):	<input type="text" value="e.g. SYDC01"/>	
e-Voucher value (/EVV-):	<input type="text" value="e.g. EUR42.00"/>	
Billing number (/BN-):	<input type="text" value="e.g. A146934"/>	
Billing reference (/BR-):	<input type="text" value="e.g. 5645RC"/>	
Booking source (/BS-):	<input type="text" value="e.g. IATA number"/>	
Flight number:	<input type="text" value="UA1812"/>	
Rate Code (/RC-):	<input type="text" value="EW1"/>	
Traveler Email (/TM-):	<input type="text" value="e.g. NAME@COMPANY.COM"/>	
Traveler Phone (/PT-):	<input type="text" value="e.g. 4445551212"/>	

Car Delivery Information

Delivery Collection

Site ID:	Address:		
<input type="text"/>	<input type="text"/>		
City:	State code:	Postal code:	Country:
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>



Component	Explanation
Reservation Data	
Guarantee	Reservation guarantee, e.g. credit card or Agency IATA/ARC number
Name override (/NM-)	Main driver name if more than one passenger in reservation
Special service (/SI-)	Special Requests, e.g. Red car
Frequent Flyer Number (/FT-)	Frequent Traveler Number
Special Equipment (/SQ-)	Request for special equipment such as child seats or satellite navigation systems. For a list of codes refer to each car vendor description information
Corporate Discount (CD-)	Corporate discount code if applicable
Frequent Renter Number (/ID-)	Customer identification number Maximum number of characters 25
Drop off location (/DO-)	If different from the pick up
E-Voucher Value (/EVV-)	Total value of pre-paid E-voucher
Billing Number (/BN-)	Billing number, if applicable <i>(Refer supplementary car sell info for more details)</i>
Billing Reference (/BR-)	Billing reference, if applicable <i>(Refer supplementary car sell info for more details)</i>
Booking Source (/BS-)	If the original booking source needs to be overridden, enter the IATA number for the override
Flight number	Auto captured Air flight number if car availability search under PNR
Rate Code (/RC-)	Auto captured car vendor rate code once choose the specified car rate
Traveler Email (/TM-)	Optional traveler email address, passed to the provider so they can communicate directly with the traveler if required.
Traveler Phone (/PT-)	Optional traveler phone, passed to the provider so they can communicate directly with the traveler if required.
Car Delivery Information	If the car will be delivered to specific location, indicate the delivery address and contact information in the Car Delivery tab.



Component	Explanation
	The availability of delivery varies depending on the agency and car supplier
Site ID	Enter a location code, if applicable for your agency. The Site ID fills in the corresponding Address, Telephone Number, and Location Name for that site.
Address City State Postal Code Country	Enter delivery address details.
Customer Phone Number	Enter a telephone number for the delivery address.
Location	Enter the location name.
Collection Information is same as delivery address	tick box if collection is same as delivery

Click the Collection tab to specify collection details if different from delivery.

The availability of collection varies depending on the agency and car supplier.

Supplementary car sell information on Payment

Most cases of car rental payment is made via Guarantee using credit card.

Other mode of payments available in Smartpoint is **billing number** and **billing reference**. They are found in payment tab in Car Sell.

In cases where a company establish an account with the car rental company, is being billed for car rental cost, a billing number is to be with E-voucher type; specified this from drop-down list. Such arrangement is available in most European countries and USA. When an E-voucher is not available, the GDS will reject your request and the agent will need to use other payment options.

Alternatively, car suppliers have arrangements with corporations to invoice the corporation for payment of the car rental based upon a billing reference number. Car suppliers create a unique billing reference number for rental agreement contracts between themselves and the corporation, this commonly involves a corporate discount code. Each time a car reservation is made for that corporation, agents must include a unique billing reference number as part of the sell request. The car vendor picks up the billing reference number from the sell request and applies it to the invoice sent to the corporation for payment of the rental. Such type invoicing of arrangement is common in Europe, the Middle East and Africa.



Car Direct Sell

The Car Direct Sell dialog box provides three tabs: [Reservation](#), [Payment](#), and [Other](#).



Car Direct Sell
✕

Reservation
Payment
Other

Reservation Information

Pick-Up:

23 Sep 2021 📅

1:40 PM 🕒

Drop-Off:

28 Sep 2021 📅

6:00 PM 🕒

Pick-Up City:

▼

Pick-Up Location:

▼

Drop-Off City:

Select
▼

Drop-Off Location:

▼

Flight Number:

Car

Rental Company:

▼

Corporate Discount:

Promotional Code:

Car Type:

ICAR
— or —

Size:

Unknown
▼

Trans/Drive:

Unknown
▼

Category:

Unknown
▼

Fuel/AC:

Unknown
▼

Traveler

First Name:

Last Name:

Frequent Renter Number:

Frequent Flyer Number:

DIRECT SELL
CANCEL

Reservation Tab

Screen explanation:

Component	Explanation
<i>Reservation Information</i>	
Pick-Up	Enter the pick-up date and time. Over type or click the calendar icons and make a selection. You can enter any time format accepted by the host, including formats such as 1A, 1P, 13, and 1300.
Drop-Off	Enter the drop-off date and time. Over type or click the calendar icons and make a selection



	You can enter any time format accepted by the host, including formats such as 1A, 1P, 13, and 1300.
Pick-Up	Enter the pick-up date and time. Over type or click the calendar icons and make a selection. You can enter any time format accepted by the host, including formats such as 1A, 1P, 13, and 1300.
Pick-Up City	Enter the city code or city name where the traveler wants to pick up the rental car. Selection list is available.
Pick-Up Location	Select from drop down list location code
Drop off City	Enter the city code or city name where the traveler wants to pick up the rental car. Selection list is available.
Drop off Location	Select from drop down list location code when different from pick-up location.
Flight Number	Indicate arrival Flight Number
Car	
Rental Company	Select from drop down list car company code
Corporate Discount	Related Corporate Discount code
Promotional Code	Related Promotional Discount code
Car Type	4 letter car type code
Size Trans/Drive Category Fuel/AC	-or- Apply the 4 letter code from dropdown list
Traveler	Will be default to first passenger name if booking file is display
First Name	Enter First Name
Last Name	Enter Last Name
Frequent Renter Number	Enter maximum 25 characters' frequent renter number
Frequent Flyer number	Enter partner Frequent Flyer membership number



Car Passive

Car Passive
✕

Reservation Details

Pick-Up City: <input type="text" value="Select"/>	Pick-Up Location: <input type="text" value="Any"/>	Pick-Up Date: <input type="text" value="21 Nov 2018"/>	Pick-Up Time: <input type="text" value="5:08 PM"/>
Drop-Off City: <input type="text" value="Select"/>	Drop-Off Location: <input type="text" value="Any"/>	Drop-Off Date: <input type="text" value="22 Nov 2018"/>	Drop-Off Time: <input type="text" value="5:10 PM"/>

Rental Company: <input type="text" value="ZZ - Unknown"/>	Car Type and Quantity: <input type="text" value="e.g. SCMR"/> <input type="text" value="1"/>	Status Code: <input type="text" value="BK - Confirmed (Passive)"/>	Confirmation Number: <input type="text"/>
--	---	---	--

Rate Information

Rate Type: <input type="text" value="Select"/>	Amount: <input type="text" value="e.g. 150.00"/>	Currency: <input type="text" value="Select Currency"/>	Mileage: <input type="text" value="Unlimited"/>	Free: <input type="text" value="e.g. 500"/>	Cost Per: <input type="text" value="e.g. 0.25"/>
---	---	---	--	--	---

Rate Code:

Name of Traveler:

Remarks

Screen explanation:

Field	Explanation
Reservation Details	
Pick-Up City Pick-Up Location	Enter the city code or city name where the traveler wants to pick up the rental car. Click the selected city.
Drop off City Drop off Location	Select from drop down list city and location code
Pick-Up Pick-Up Drop off Date Drop off Time	Select from calendar tool
Vendor	Indicate vendor 2 letter codes or default to ZZ if unknown
Car type and Quantity	Enter 4 letter car type codes and number of Car
Status code	Passive code from drop down list
Confirmation number	Select from drop down list car company code
Rate Information	



Field	Explanation
Rate type	Related Promotional Discount code
Remarks	Free text of input remarks

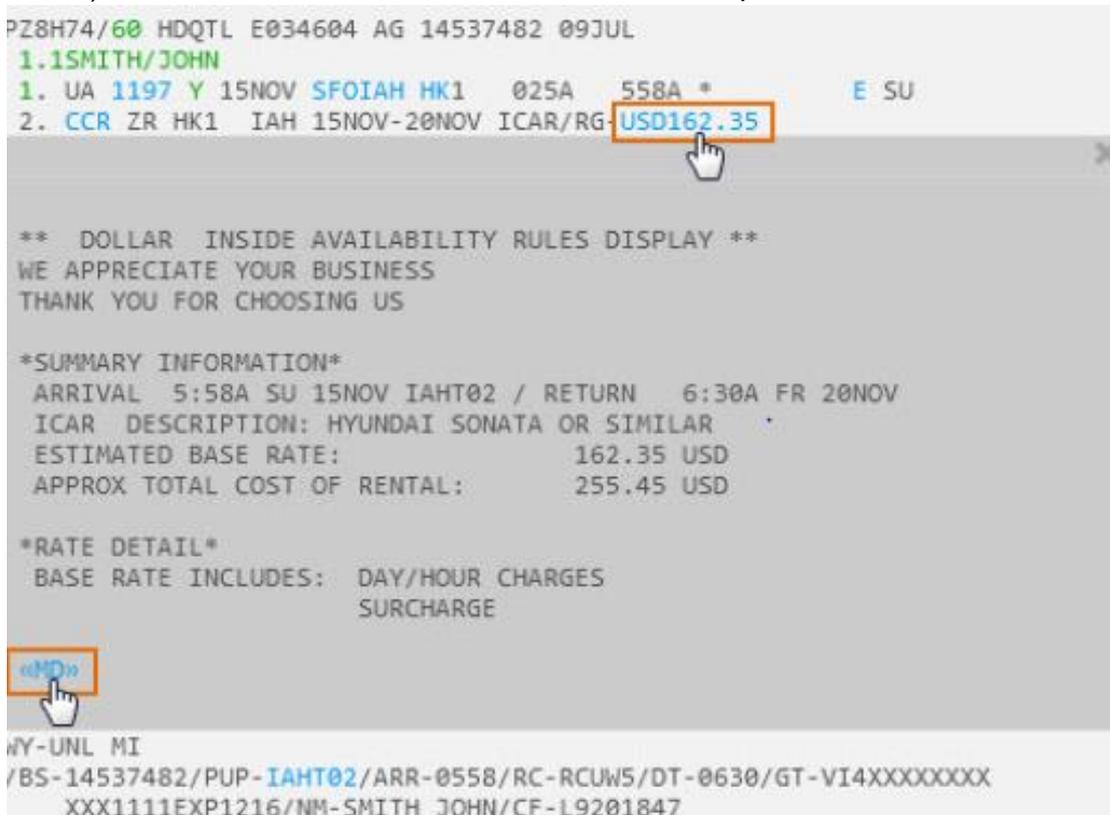
Modifying a Car segment

Need to change a car reservation? Travelport Smartpoint can help you to quickly modify a car segment.

Here's how to do it:

Step 1: Retrieve booking and Review the Car Rules

- Click the **car rate** in the car segment to view any restrictions or notes regarding changes to the booking.
- Click **<<MD>>** to move down to review the complete rules



Step 2: Check the Car Availability

The **Car Modify** function generates a message to cancel and rebook the car segment using the new information. If the car type is no longer available or the rate has increased since you booked the car, it can generate a no-record (NOREC) situation and/or additional charges for your customer. As such, it is highly recommended to check the availability *before* modifying the reservation to verify the car rental company can accommodate your changes.



c) Click the **Payment** tab to change/add any payment details or add a voucher.

Car Modify

Reservation Payment Other

Rates

Rate Code:
RCUW5

Tour Number:

Booking Source:
14537482

Pre Payment Information:

Currency:
Default

Payment

Guarantee:
VI4XXXXXXXXXXXX1111EXP1216

eVoucher Type:

Billing Number:

Billing Reference Number:

Drop-Off Charge:

Modify Cancel

d) Click the **Other** tab to change/add a special service or equipment.

Car Modify

Reservation Payment Other

Special

Special Service:

Special Equipment Codes:
Child Seat/Baby

Delivery Address

Site ID:

Address:

City:

State: Zip Code: Country:

Telephone Number:

Location Name:

Specify Collection Address

Same as Delivery Address

Site ID:

Address:

City:

State: Zip Code: Country:

Telephone Number:

Location Name:

Modify Cancel

e) When ready, click **Modify** to submit the changes.



Step 4: Save the Changes

- a) Once you have reviewed the new details for the reservation, **Receive** and **ER** the PNR to save and redisplay the changes.

Cancelling a Car Segment

When a customer no longer wants to rent a car or changes an itinerary and needs a different car rental, you can cancel the rental car.

The function identifier for canceling a car segment is: **X**

To cancel a car segment, enter X followed by the car segment number. Example entry: **X2**
Receive and end transaction the Booking File.

To cancel all cars in booking **XC**, Receive and end transaction the Booking File.

Note: Because the booking may exist in the participant's system, cancel the car segment instead of ignoring it before you end transaction. Follow the steps above to avoid having a confirmed reservation in the company's system while it is not present in Travelport+ (1G).

Display Car History

A car history display is a view of the entries made to make or amend a booking and the responses received from car suppliers. It is sometimes necessary to view the history of a car transaction, perhaps to check if a change or additional request for a room was made on behalf of the traveler. This can be done before or after the customer has traveled. Past date booking retrieval may be needed for a booking that is past dated.

In Smartpoint, select the history icon and select **PNR History**.



The manual entry is: ***H**

This displays in Standard View, which is the default.

Smartpoint offers an enhanced view of booking file history. It allows you to display a specific part of history (such as hotels) for ease in interpretation.

Historical data is cumulative and the most recently added displays at the top of the history.

The easiest method of reading the history is to start at the bottom and work up so that you see information from its creation to its current state.



Historical data is cumulative and is always added at the top of the displayed history. The easiest method of reading the history is to start at the bottom and work up. In this way you can see the information from its creation to its current state.

When a booking file is created or amended, and the booking file is end transacted, a **CRDT** time stamp is added with a **RCVD**- source above it. The **RCVD** line automatically adds the details of the sign-on in use at the time. Each subsequent entry made in that transaction is shown above these lines.

The following is a history example from a Travelport+ (1G) agency booking file. The user entered the received from **R.JOD** in this example, and the system stamped the sign-on, **91416 (RCVD-JOD/0091416)**.

Enter: *H

```

                                     «Enhanced View»
*****      HISTORY                      795XGO      *****
** ONLY ACTIVE PRODUCTS EXIST **
** ORIGINAL CREATOR **
RCVD-JID/TVLPT/C979204
CRDT- XDB          AG 20          2255Z/20DEC
** HISTORY **
AQP PROQ/EA7*30
XS CCR ZD 04FEB 55/HK1  LHR -06FEB MBMR/RG-USD38.70DY-UNL FM XH
   74.60 UNL FM/BS-99999992/PUP-LHRT02/ARR-1000/RC-3WI/DT-1000/
   NM-TRAVELER SMARTMR/CF-48771647US1 *
XT T*
XES /APPROXIMATE TOTAL RATE-USD112.82-UNL FM 02DY 00HR 35.42MC/E
XT 1
RCVD-JID/TVLPT/C979204
CRDT- XDB/ EA7/1G AG 20          2321Z/20DEC
AQP PROQ/EA7*30
AMT JULIE.BARNES@XXXXX.XXX
HS CCR ZD 04FEB 55/SS1  LHR -06FEB MBMR/RG-USD38.70DY-UNL FM XH
   74.60 UNL FM/BS-99999992/PUP-LHRT02/ARR-1000/RC-3WI/DT-1000/
   NM-TRAVELER SMARTMR/CF-48771647US1 *
AES /APPROXIMATE TOTAL RATE-USD112.82-UNL FM 02DY 00HR 35.42MC/E
XT 1
RCVD-JID/TVLPT/C979204
CRDT- XDB/ EA7/1G AG 20          2255Z/20DEC
```

The actions within each CRDT transaction timestamp can be read left to right. They are preceded at the left-hand side with a history code indicating the action.

For example, **AS** for add segment or **XS** – for cancel segment.

Recognizing these codes takes practice. Please refer to **H/HIST** to view the history codes. Below is the first screen of history codes:



```
*** HISTORY CODES ***
AA      ADDED RELATED ADDRESS FIELD
AB      ADDED PURCHASER FIELD
AC      ADDED ACTION FIELD
ACD     ADDED ABONNEMENT CARD DETAILS
ACI     ADDED CUSTOMER ID FIELD
AES     ADDED ESTIMATED TOTAL DATA -CARHIRE AND HOTELS
AFB     ADDED MANUAL FARE QUOTE
AFQ     FARE QUOTE AT TIME OF TICKETING
)>
```

This type of history is referred to as Standard View. If you are viewing a booking file with air and/or hotel segments too, you can look at only car itinerary history using the entry ***HIC**.

Enter: ***HIC**

```
***** CAR HISTORY 795XGO ***** <Enhanced View>
XS CCR ZD 04FEB SS/HK1 LHR -06FEB MBMR/RG-USD38.70DY-UNL FM XH
  74.60 UNL FM/BS-99999992/PUP-LHRT02/ARR-1000/RC-3WI/DT-1000/
  NM-TRAVELER SMARTMR/CF-48771647US1 *
XES /APPROXIMATE TOTAL RATE-USD112.82-UNL FM 02DY 00HR 35.42MC/E
XT 1
RCVD-JID/TVLPT/C979204
CRDT- XDB/ EA7/1G AG 20 2321Z/20DEC
HS CCR ZD 04FEB SS/SS1 LHR -06FEB MBMR/RG-USD38.70DY-UNL FM XH
  74.60 UNL FM/BS-99999992/PUP-LHRT02/ARR-1000/RC-3WI/DT-1000/
  NM-TRAVELER SMARTMR/CF-48771647US1 *
AES /APPROXIMATE TOTAL RATE-USD112.82-UNL FM 02DY 00HR 35.42MC/E
XT 1
RCVD-JID/TVLPT/C979204
CRDT- XDB/ EA7/1G AG 20 2255Z/20DEC
```

To recap: read each **CRDT** line as the time and date of the transaction and all the entries above each **CRDT** apply to that date and time.

Common car history action codes to look for are:

- XS**- canceled segment
- AS**- added new segment
- AES** – added estimated total data
- XES** – deleted estimated total data.

Another helpful shortcut in reading history is the use of the Enhanced View display. Instead of entries to display sections of the history, such as ***HIC**, you can select certain parts of the booking file history to view from a drop-down menu.



```

** BOOKING FILE HISTORY **
TYPE OF HISTORY: Car segment

20DEC 23:21 UTC - CHANGE CREATED BY TVLPT:
RCVD-JID/TVLPT/C979204
CRDT- XDB/ EA7/1G AG 20
***** CAR HISTORY 795XGO *****
XS CCR ZD 04FEB SS/HK1 LHR -06FEB MBMR/RG-USD38.70DY-UNL FM XH
74.60 UNL FM/BS-99999992/PUP-LHRT02/ARR-1000/RC-3WI/DT-1000/
NM-TRAVELER SMARTMR/CF-48771647US1 *
XES /APPROXIMATE TOTAL RATE-USD112.82-UNL FM 02DY 00HR 35.42MC/E
XT 1

20DEC 22:55 UTC - CHANGE CREATED BY TVLPT:
RCVD-JID/TVLPT/C979204
CRDT- XDB/ EA7/1G AG 20
HS CCR ZD 04FEB SS/SS1 LHR -06FEB MBMR/RG-USD38.70DY-UNL FM XH
74.60 UNL FM/BS-99999992/PUP-LHRT02/ARR-1000/RC-3WI/DT-1000/
NM-TRAVELER SMARTMR/CF-48771647US1 *
AES /APPROXIMATE TOTAL RATE-USD112.82-UNL FM 02DY 00HR 35.42MC/E
XT 1

```

Select the enhanced view link to display a drop-down menu for history types.

```

>
** BOOKING FILE HISTORY **
TYPE OF HISTORY: Car segment
20DEC 23:21 UTC -
RCVD-JID/TVLPT/C9
CRDT- XDB/ EA7/1G
*****
XS CCR ZD 04F
74.60 UNL
NM-TRAVEL
XES /APPROXIM
XT 1
20DEC 22:55 UTC -
RCVD-JID/TVLPT/C9
CRDT- XDB/ EA7/1G
HS CCR ZD 04FEB SS/SS1 LHR -06FEB MBMR/RG-USD38.70DY-UNL FM XH
74.60 UNL FM/BS-99999992/PUP-LHRT02/ARR-1000/RC-3WI/DT-1000/
NM-TRAVELER SMARTMR/CF-48771647US1 *
AES /APPROXIMATE TOTAL RATE-USD112.82-UNL FM 02DY 00HR 35.42MC/E
XT 1

```

Using Enhanced View can make it easier and quicker to read sections of the history accurately.

Car Best Practice

1. Always check the rate rules prior to selling the car rental.
2. Check for confirmation number.
3. Never IGNORE a live car transaction before ending of transaction.
4. Always cancel car segment using valid entry, example X2 to cancel car segment 2 or XC to cancel all car segment before cancelling the entire booking with XI.



Trip Quote

Trip Quote is a quick and easy way to send quotes from the agency to travelers with all the details of their trip. Apart from Air Shop (FS), Trip Quote is available in Car Availability (CAL) response screens.

Sending mail for car itinerary quote

Step 1: Add the selection to the Trip Quote by selecting the green **+TQ** indicator in the Car (CAL) response:

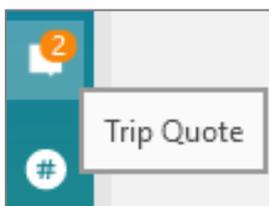
Show Screen

1 CAL1SEP-5SEPKUL/ARR-9A/DT-5P

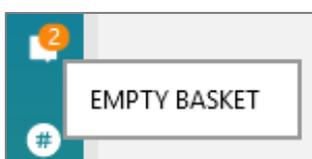
KUALA LUMPUR INTER * TH 01SEP 9:00 AM -05SEP * STND/PROM * MYR

	VENDOR	LOC	TYPE	RATE	FK		APPROX	TOTAL
RATES NOT VALIDATED FOR CD#/ID# AND/OR DROP OFF LOCATION								
5+	SIXT	T N G	CCAR	178 D	UNL	0	944	+TQ
12+	SIXT	T N G	CDAR	250 D	UNL	0	1326	+TQ
3+	EUROPCAR	T S G	CDAR	840 RW	UNL	0	840	+TQ
17+	AVIS	T S G	CDAR	1500 RW	UNL	0	1590	+TQ
20+	AVIS	T S G	CDAV	1971 RW	UNL	0	2090	+TQ
15+	AVIS	T S G	CVAR	1405 RW	UNL	0	1489	+TQ
16+	HERTZ	T N G	DCAR	290 RD	UNL	0	1537	+TQ
13+	HERTZ	T S G	DDAR	260 RD	UNL	0	1378	+TQ
4+	SIXT	T S G	ECAR	160 D	UNL	0	849	+TQ
6+	SIXT	T S G	EDAR	196 D	UNL	0	1039	+TQ
11+	HERTZ	T S G	EDAR	240 RD	UNL	0	1272	+TQ

Press the **+TQ** for any rates that you want to add to the traveler's quote. In this example, two quotes have been added to Trip Quote:



Press **2** to display all options in Trip Quote. It is possible to only select specific options. Right-click on **TQ** to empty the basket.





Example Car itinerary quote

Quote Booked itinerary Flight Availability Retrieve Templates and Settings

**** QUOTATION ****
Fri 20May22, 10:54

The proposals for your travel options are detailed. An offer is not considered a confirmed reservation and empowers you to travel on flights indicated. Therefore, we invite you to contact us as soon as possible to confirm any offer.

Car Option 1 Weekly Rate: 700.00 MYR

Pick Up Thu 01Sep22 09:00 Kuala Lumpur Intl Airport Kuala Lumpur International Arpt (KUL) Kuala Lumpur, Malaysia	Drop Off Mon 05Sep22 17:00	Vendor: Europcar Type: 4-Door Economy - Proton saga 1.3 or similar Kilometers included: unlimited
---	--------------------------------------	--

Weekly Rate: 700.00 MYR Estimated total: **700.00 MYR**

Car Option 2 Daily Rate: 290.00 MYR

Pick Up Thu 01Sep22 09:00 Kuala Lumpur Intl Airport Kuala Lumpur International Arpt (KUL) Kuala Lumpur, Malaysia	Drop Off Mon 05Sep22 17:00	Vendor: Hertz Corporation Type: Kilometers included: unlimited
---	--------------------------------------	---

Daily Rate: 290.00 MYR Estimated total: **1,537.00 MYR**

Car Option 3 Weekly Rate: 1,500.00 MYR

Pick Up Thu 01Sep22 09:00 Klia Intl Apt Lot No 12 Kuala Lumpur International Arpt (KUL) Kuala Lumpur, Malaysia	Drop Off Mon 05Sep22 17:00	Vendor: Avis Rent A Car System, Inc. Type: 4-Door Compact - Refer to policy page Kilometers included: unlimited
---	--------------------------------------	--

Weekly Rate: 1,500.00 MYR Estimated total: **1,590.00 MYR**

Penalty charges are applied in addition to any difference in rates. For more information, contact your agent.

Clear | Refresh preview | Save English | 24hr | Simple

<input checked="" type="checkbox"/> Check All	Total			
<input checked="" type="checkbox"/> Car Option 1	700.00		✓	✗
<input checked="" type="checkbox"/> Car Option 2	1,537.00		✓	✗
<input checked="" type="checkbox"/> Car Option 3	1,590.00		✓	✗

Reservation Information

<input checked="" type="checkbox"/> Sort by price	Agency Information
<input type="checkbox"/> Stop detail	<input checked="" type="checkbox"/> Agency Info
<input checked="" type="checkbox"/> Duration	<input checked="" type="checkbox"/> Footers
<input checked="" type="checkbox"/> Operated By	<input checked="" type="checkbox"/> Titles/Sentences

Show More Options Hide Filter Panel REFRESH PDF EMAIL COPY CANCEL

Step 2: To access the option to email the quote to the customer, press the EMAIL button. Email can be sent by the Default Email Client, Microsoft Outlook or SMTP.

Note: Ensure click "PROCEED" button to proceed

Show Screen



Email [X]

Default Email Client Outlook SMTP

Email Pdf

To:

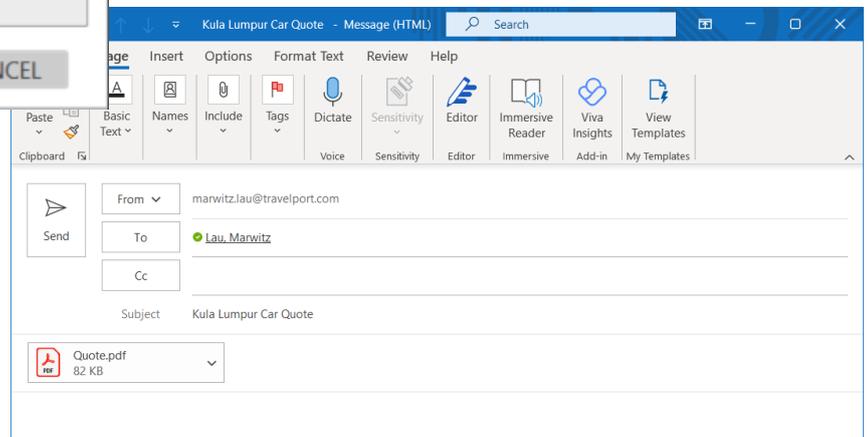
Cc: Bcc:

Subject:

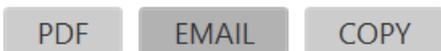
Header:

Footer:

PROCEED **CANCEL**



Note : Apart from sending mail directly, Trip Quote allows option with PDF and COPY. User can save the PDF file in your own drive or edit in word document by choosing COPY



Other function - Trip Quote Car segment

Retrieving a stored itinerary (Car) quote under Trip Quote “Quote” tab which allows to book car segment.

You can book from Trip Quote by pressing the **Book** button  displayed below each option in the left end of the screen. The Car Sell Options screen is displayed for you to complete after confirming the question:



Show Screen

TRIP QUOTE
Tuesday 15 June 2021, 14:37

The proposals for your travel options are detailed. An offer is not considered a confirmed reservation and empowers you to travel on flights indicated. Therefore, we invite you to contact us as soon as possible to confirm any offer.

Car Option 1 Weekly Rate: 280.00 USD
384.25 USD

Fox Rent A Car

Pick Up **Drop Off**
Sunday 12 December 2021 09:00 Saturday 18 December 2021 16:00
435 S. Airport Blvd
San Francisco Intl Arpt (Sfo)
San Francisco, CA, United States

Economy - Economy 2/4 door automatic
Miles included: unlimited

Travelport Smartpoint

Do you want to book Car Option 2?

<input type="checkbox"/> Check All	Total				
<input type="checkbox"/> Flight Option 1	1,986		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Flight Option 2	2,286		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Flight Option 3	2,526		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Flight Option 4	2,287		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Flight Option 5	2,377		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Car Option 1	229.39	<input type="text"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Car Option 2	384.25	<input type="text"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Hotel Option 1	520.00	<input type="text"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Hotel Option 2	2,444.40	<input type="text"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Hotel Option 3	1,448.00	<input type="text"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Sort by price

Stop detail

Duration

Operated By

Baggage allowance

Meals

Aircraft

Cabin Class

Vendor logo

Price

Price details

Agency Information

Agency Info

Footers

Titles/Sentences

PNR Information

Booking Reference

Traveler Name

Frequent Flyer

Rules

Custom

Summary

Penalties



Car Sell Options

Reservation Data

Guarantee:
CC Guar: e.g. VI45000111122223333EXP0707

Name override (/NM-): e.g. LASTNAME FIRSTNAME

Special service (/SI-): e.g. DSRS 2 DOOR

Frequent Flyer Number (/FT-): e.g. BA3756925

Special equipment (/SQ-): e.g. CSI or CSI-BST-BYC

Corporate discount (/CD-): e.g. Y748392

Frequent Renter Number (/ID-): e.g. JD8765434

Drop off location (/DO-): e.g. SYDC01

e-Voucher value (/EVV-): e.g. EUR42.00

Billing number (/BN-): e.g. A146934

Billing reference (/BR-): e.g. 5645RC

Booking source (/BS-): e.g. IATA number

Flight number: e.g. UA1411

Rate Code (/RC-): SPDR

Traveler Email (/TM-): e.g. NAME@COMPANY.COM

Traveler Phone (/PT-): e.g. 4445551212

Car Delivery Information

Delivery Collection

Site ID: Address:

City: State code: Postal code: Country:

Location: Customer phone number:

Collection information is the same as delivery address